

FIRST CONSORTIUM MEETING

Programme

Venue address: Taras Shevchenko National University of Kiev

Volodymyrs'ka 60, 01601 Kyiv, Ukraine

ROOM 202

Wednesday 3 April

Arrival of the participants to Kyiv.













Thursday 4 April

MORNING

9.30 - 10.00	Registration of participants (Welcome Coffee)
10.00-10.15	<p><u>OPENING OF THE MEETING.</u> Welcome speeches by:</p> <p>Prof. Dr. Petro Bekh, Vice-Rector for International Cooperation at the TSNUK Prof.Dr.Silvo Devetak, EUNEG coordinator Dr.Olesea Sirbu, EUNEG Deputy coordinator Dr. Yurii Nosik, EUNEG local coordinator</p>
10.15-10.45	<p><u>FIRST WORK PACKAGE: General information</u></p> <ul style="list-style-type: none"> ✚ Presentation of EUNEG objectives and expected results ✚ Discussion and adoption of the EUNEG detailed program and time-table
10.45-12.00	<p><u>SECOND WORK PACKAGE: Curricula and syllabuses</u></p> <ul style="list-style-type: none"> ✚ Short information on the analyses of state-of-art on similar programs at the PCU ✚ Discussion and adoption of the work-plan and composition of COCUSI ✚ Discussion and adoption of the draft EUNEG curriculum ✚ Discussion and adoption of guidelines for the preparation of EUNEG syllabi ✚ Discussion on criteria for appointment of PCU authors and EEU consultants for EUNEG syllabi
12.00- 13.00	<i>Lunch</i>
AFTERNOON	
13.00-14.45	<u>SECOND WORK PACKAGE: Continuation</u>
14.45 – 15.00	<i>Coffee break</i>
15.00-17.00	<p><u>THIRD WORK PACKAGE: Establishment of EUNEG bodies</u></p> <ul style="list-style-type: none"> ✚ Discussion on competences and on the composition of the WG2 on joint degree issues ✚ Discussion on competences and on the composition the Working group 3 – Employability of EUNEG graduates (WG 3) ✚ Discussion on the aims of the EUNEG didactical manual in e-form and nomination of the author (s) ✚ Discussion on the aims of the EUENG English terminology in e-form and nomination of the author (s)
17.00	<i>Closure</i>
18.00	Dinner

Friday 5 April

MORNING

9.30 – 10.00	Welcome coffee
10.00-11.00	<p><u>FOURTH WORK PACKAGE: Communication and Dissemination activities</u></p> <ul style="list-style-type: none">  Discussion and adoption of EUNEG Communication and Dissemination Strategy  Presentation and adoption of the text of EUNEG info brochure in English  Presentation and adoption of the text of EUNEG leaflets and nomination of authors of the translation and publishing in English and EUNEG languages (4 languages versions: Eng, RU, UKR and MD)  Presentation and agreement on usage of EUNEG logo  Presentation and agreement on usage of EUNEG small promotional material  Discussion on EUNEG web-page (functioning, Editorial Board, etc.)
11.00 – 12.00	<p><u>FIFTH WORK PACKAGE: Quality control</u></p> <ul style="list-style-type: none">  Discussion and adoption of EUNEG quality control work-plan  Discussion on internal and external quality control of EUNEG activities  Discussion on competences and on the composition of the WG1 on quality control  Discussion on competences and composition of the 3 members commission for external quality control
12.00- 13.00	<i>Lunch</i>
AFTERNOON	
13.00 – 14.45	<p><u>SIXTH WORK PACKAGE: Partnership Agreements and Financial management</u></p> <ul style="list-style-type: none">  Discussion on and adoption of the Partnership Agreement of the consortium members on the realisation of EUNEG project  Discussion on the EUNEG Guidelines for the use of the Grant
14.45 – 15.00	<i>Coffee break</i>
15.00-17.00	<u>SIXTH WORK PACKAGE: Continuation</u>
17.00	<i>Closure</i>

Saturday 6 April

Departure of the participants from Kyiv.

BACKGROUND DOCUMENTS / MATERIAL:

1. EUNEG detailed program with the time-table
2. Short information on the state-of-art concerning similar programs at the PCU
3. Draft act of establishment of the Commission for curriculum & syllabuses (COCUSI): 12 members (8 PCU+4EUU)
4. Draft work plan of COCUSI
5. Draft variations of the EUNEG Curriculum with possible authors of syllabi prepared on the basis of PCU proposals
6. Guidelines for the preparation of EUNEG syllabi
7. Act of establishment of the WG2-Joint degree: 4 members (3 PCU+ 1 EEU)
8. Act of establishment of the WG3- Employability: 3 members (3PCU)

9. Act of nomination of the author(s) of the EUNEG didactical manual in e-form
10. Act of nomination of the author(s) of the EUENG English terminology in e-form
11. Draft EUNEG communication and dissemination strategy
12. Draft text of EUNEG info brochure in EN
13. Draft text in EN of EUNEG bilingual leaflet
14. Elaborated EUNEG logo with variations
15. Prepared small promotion material
16. Draft proposal of the contents, functioning and editing the EUNEG web-page
17. Draft text of EUNEG quality work plan
18. Draft act of establishment of the Working Group 1- Quality (WG1-Quality): 5 members (3 PCU+ 2 EUU)
19. Draft act on nomination of External quality control group (3 members)
20. Draft Partnership Agreement (PA) to be concluded with PCUs on the realisation of EUNEG project
21. Appendix 1 to PA: "EUNEG Guidelines for the use of the Grant"